

CHAS COLLEGE, CHAS

(A Constituent unit of Binod Bihari Mahto Koyalanchal University, Dhanbad)

Dist: Bokaro, Jharkhand

Website: www.chascollege.org

NIT No. **CC/G/18/2020**

Date : **27.01.2020**

TENDER SCHEDULE

Date of commencement of sale of tender document: **28/01/2020**

Last date for sale of Tender Document: **03/02/2020**

Cost of Tender document: Rs.750/-

Mode of Payment: By Cash.

Last date & time for receipt of bids: **03/02/2020** up to 2 PM.

Date & time of opening the technical bid: **03/02/2020** at 3 PM.

Date & time of opening the price bid of qualified tenderers: **05/02/2020** at 3 PM.

Place of opening the tenders: Office of the Principal, Chas College, Chas , Bokaro

Superscription on the cover submitting the Tender:

"TENDER FOR **Library Modernization**"

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TENDER (TWO BID SYSTEM)
FOR

SUPPLY, INSTALLATION,
TESTING & COMMISSIONING OF

**LIBRARY MODERNIZATION
FOR
CHAS COLLEGE CHAS**

Terms and Conditions

1. Earnest Money Deposit of Rs.10,000/-will be charged. The EMD in the form of Bank Guarantee(BG)/ Bank draft/ pay order should be drawn in favour of Principal, Chas College, Chas. Bank Draft/Pay Order should have been enclosed in a separate cover along with the Technical Bid. The firms who are registered with small industries corporation (NSIC)/ or Small Scale Industry (SSI)/ or MSME are exempted to submit the EMD. (Copy of registration must be provided along with)
2. Every Tenderer should submit a tender fee of Rs.**750/-**in Cash mode.
3. The tendering process will be in two stage bidding– Technical/Commercial and financial.
4. Technical and Financial Bid should be in two separate envelop.
5. The Technical Bid should be submitted with relevant information / documents / acceptance of all terms and conditions, strictly as described in this document.
6. The bidder should submit along with the technical bid the following:
 - Detailed technical compliance of the product quoted with cross reference Brochure and literature of the product quoted establishing its Brand, Make, Model and Technical Specifications.
 - List of addresses of Offices/Company's Service Centers.
7. Commercial bids of Short-listed vendors will only be opened upon compliance of technical bids. Vendor(s) who do not qualify in the technical bid will not be considered for commercial bid.
7. Financial quotes should be submitted in the Commercial Bid.
8. The rate quoted must be inclusive of all charges and taxes, whatsoever is applicable on supply of quoted equipment. It should be the responsibility of the successful bidder to install the equipment at respective sites and no extra charges will be paid on that account.
9. The configuration given is the minimum configuration that is/are required. Vendors may choose to supply higher/better/enhanced systems/ peripherals, but their financial quotes shall be treated as if they have been offered for the specified configuration only.
- 10.The bid shall be typed and shall be signed on all pages by the bidder or a person duly authorized to bind the bidder to the contract.
11. The bidder is expected to examine all instructions, forms, terms and

conditions, and technical specifications in the tender documents. Failure to furnish all information required by the tender documents or submission of a bid not substantially responsive may result in the rejection of its bid.

- The bidder shall submit copies of PAN card, GSTIN ID also.
- All prices should be in INR.
- Tenders once received will not be returned.
- Scope of work includes

12. The Authority will give priority to who can execute the whole work.

13. The Principal, Chas College Chas reserves the right to accept or reject any/all tenders without assigning any reason, thereof.

Eligibility for Bidders:

Instruction for filling the tender and their terms and conditions

- Properly sealed tender (in two bid Systems) should be submitted in the office of the undersigned either in person or by the registered post or on before 03/02/2020 till 2.00p.m
- Tender received after due date and time, so whatever be the reason will be rejected/not Accepted.
- The bidder may quote the rates along with the specification of the items for which specification has not been mentioned or for which the higher version of specification is available.
- The Bidder must be a company registered in India, under the Companies Act 1956/Partnership firm/proprietorship for a period of at least 6 years as on date.
- The authorized dealer should have GST registration certificate.
- Photo Copy of IT Return certificate of at least three financial years, PAN/TAN number (with proof) must be submitted with the technical bid, failing which the quotation will be liable to be rejected or will be rejected.
- The Bidder should have ISO certification/Gem registration
- Supplier should have cumulative turnover of Rs. 25 Lakhs in last 3 financial years. Attached necessary Balance sheet and ITR as proof of documents.
- Price must be quoted F.O.R destination.
- Price must be valid for 3 (Three) months from the date of opening of tender.
- PAYMENT: - The College will make the full payment after the receipt of goods in good condition and certificate by the concerned H.O.D regarding satisfactory installation/demonstration of work.
- All items must be delivered within 30 days from the receipt of order.
- Incomplete tender or tender received after due date and time will be rejected.
- The bidder should quote 100% all the items for the department with all essential accessories to run the equipment.

- The firm should submit affidavit that firm/vendor should not be blacklisted in any Govt. PSU/Organization.

WARRANTY

The supplier shall give a comprehensive **warranty for at least 1 year** after successful installation and commissioning items supplied.

Upon expiry of the warranty the college authority and bidder will entered into the AMC after mutual discussion.

DELIVERY AND INSTALLATION

The successful tenderer will have to arrange transportation of the ordered goods as per its own procedure and pay necessary insurance against loss or damage incidental to manufacture or acquisition, transportation, storage, delivery, loading and unloading charges and pay all necessary charges incidental till it is installed in the User Institution.

OTHER CONDITIONS

1. Special conditions, if any, of the tenderers attached with the tender will not be applicable to the contract unless.
2. Tenders should be made on the tender form. Tender will not be considered if it is not in the prescribed tender form and if it does not bear the tenderer's signature at the bottom of each page of the tender and at locations specified separately. Any conditional tender is liable for rejection.
3. Tenders which are not accompanied with the components in this check list are liable to be rejected.
4. The tenderer should specify rates per unit in Indian currency also; even it is quoted in foreign currency.
5. In case any addition/alteration to the site of installation is required, it should be carried out by the Supplier at his own expenses.
6. The warranty period starts from the date of successful installations at CHAS COLLEGE of individual items.
7. In the tender, while quoting for the equipment the supplier should quote including all the standard accessories which are required to put the equipment into use immediately after installation. Failure to install the equipment asking excuses for want of accessories will invite confiscation of EMD.
8. The supplier should list out the spare parts required for the equipment, which needs to be replaced periodically for its satisfactory performance and running. They should enclose the price list of such spare parts needed.


Signature of Principal
Chas College Chas

COMPLIANCE CERTIFICATE (CHECK LIST) FOR NIT TERMS

To be enclosed in the technical bid

Sl.No	NIT TERMS AND CONDITIONS	YES/NO
1	Rate Quoted	
2	Validity of Rate Quoted	
3	EMD Submitted Draft no..... Date.....	
4	Authorization Certificate from OEM/GEM Suppliers	
5	Copy of Purchase/work order	
6	Submit Firm registration certificate to complete 6 years as on date.	
7	Bidder representation in Jharkhand (attached Document)	
8	Literature/Brochures Manual Provided	
9	ISO certificate/Gem Registered No.	
10	Last 3 Years Audited Balance Sheet (25 Lacks)	
11	GST Certificate	
12	Company's PAN No.	
13	Affidavit certificate	
14	Copy of ITR	
15	The Firms who are registered with National Small Industries Corporation (NSIC)/or Small Scale Industry (SSI)/ or MSME are exempted to submit the EMD(Copy of registration must be provided along with)	
16	Copy of Self attested tender document for acceptance of terms and conditions.	

Annexure II :B.O.Q (Library Modernization)

SI No	Item	Quantity	Rate	Total	Tax Amount	Total With Tax
1	Window Repairing with Glass and Ventilators to be furnished with glass for Library	1 work				
2	Electrification Work(Standard ISI mark) i. Ceiling Fan ii. Electrical Points iii. Electric Board iv. Wiring & Casing v. AC Point with Cabling vi. UPS and Electricity connection points	1 work				
3	Magazine and Paper Stand	2				
4	Wall Painting for Library	1 work				
5	Old almirahs to be painted and repaired.	10 No.				
6	Windows to have Stainless steel net.	20 No.				
7	Vaccum Cleaner(Potable hand held vacuum cleaner of ISI standard company).	1 No.				
				Total		

Quoted amount in Words-.....

Bidder Signature with Seal