



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		CHAS COLLEGE, CHAS
Name of the head of the Institution		Dr. Kanti Mishra
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09234476953
Mobile no.		7631180890
Registered Email		chascollege.bbmku@gmail.com
Alternate Email		info@chascollege.org
Address		P.O.- Kura, Chas
City/Town		Bokaro
State/UT		Jharkhand
Pincode		827013
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. P.C. THAKUR
Phone no/Alternate Phone no.	07992414189
Mobile no.	9431740877
Registered Email	chascollege.bbmku@gmail.com
Alternate Email	info@chascollege.org

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.chascollege.org/images/AQAR_2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.chascollege.org/images/academic-calendar-2016-17.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.01	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

01-Aug-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Audit	29-Aug-2017 1	18

Administrative Audit	29-Aug-2017 1	12
Student Feedback	28-Jul-2017 1	60
Parent Feedback	28-Jul-2017 1	52
IQAC meeting	18-May-2016 1	11
IQAC meeting	17-Aug-2016 1	11
IQAC meeting	06-Feb-2017 1	13
Introduction of Diploma course - EXCEL	02-Mar-2017 1	21
Seminar on Women's Empowerment in India	16-Nov-2016 1	25
Seminar on Achievements of Women in India	15-Dec-2016 1	21
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chas College, Chas	Salary Payment	Govt. of Jharkhand	2016 2017	73466582.4
Chas College, Chas	Lab Contingency Fund	University Grant	2016 2017	72000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implementation of CBCS education system

Development of Feedback system

Development of Online Admission System

Construction of Classrooms, Common room, Canteen Motorcycle Stand

Installation of CCTV in the Campus

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Online admission of Students	Online admission is fully functional
To strenthen the function of Remedial Classes and Career Councelling Cell	Function of Remedial classes and Career Councelling Cell has improned
To make the campus ragging free	Campus is totally ragging free
Academic support to SC/ST/OBC/PD/Girls	Free Scholership and Stipened are provided
Separate fee collection and admission counter for PD and Girls	Separate counter is working
Job oriented course in Yoga, Music & Microbiology	Proposal is Under Consideration of the University
Skill development certificate course	Proposal is Under Consideration of the University
Effective grievance redressal system	Working effectively no grievance pending
Construction of Canteen	Canteen is Constructed
IT enabled classroom	IT enabled classroom is working
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Executive Council	10-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	03-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We follow the curriculum of our affiliating university (Vinoba Bhave University, Hazaribag). Broad planning of curriculum delivery is already done in the syllabus by the university. Academic calendar is also prepared by the university which mentions probable teaching day, dates of internal examinations, co-curricular activities, etc. On the basis of the academic calendar of the university all departments plan the syllabus to be finished in time. Academic calendar is uploaded on the college website for the information to the students. Consequent to the adoption of the Choice Based Credit System (CBCS) by the University we have ensured that the academic calendar is in place much before the beginning of each semester. Teachers plan the curriculum keeping in view the diversity of students of the college. Some students are from well developed urban back ground and other students are from remote rural background from OBC, SC and ST communities. Routine committee of the college prepares the master routine and circulates it to different departments. The departments allocate subjects to teachers and prepare departmental time table. The teaching plan is prepared by respective departments under the guidance of concerned staff council. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. After preparation of the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic. Along with the traditional black-board and chalk method, teachers often use ICT, Smart board, power-point projections etc during the lectures. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. Tutorial classes are held in some departments within class routine hours. Field tours are organized by Departments of Geography, Botany and Zoology. The final Internal Assessment outcome of the students is uploaded and submitted to the University in timely manner by the examination department of the college. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well equipped Laboratories and classrooms. The college arranges remedial classes to bridge knowledge gap of the 'academically weak' students to enable them to the level of the general students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in - EXCEL		02/03/2017	180	IT Sector	Computer Application

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/01/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	01/07/2016
BSc	UG	01/07/2016
BCom	UG	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	21	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/01/2017	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. Feedbacks on the teaching-learning process, student support system, infrastructure and administration of the college are obtained from students and parents. The format of the feedback form is almost similar to the format suggested by the NAAC and approved by the IQAC of this college. Students' feedback form for evaluation of teaching learning process has altogether sixteen attributes on teaching quality, time management and use of modern teaching aids by the teachers. Feedback form from parents contains eleven attributes on admission process, teaching quality, infrastructure, discipline and student support system of the college. The questionnaire can be downloaded from the website and Students submit their filled in feedback form to their respective departments. Feedback form is also available in physical form. Feedback from parents is taken in Parent-Teacher meeting and through mail. The questionnaire of the feedback form for evaluation of teacher by the student is designed on six point scale (Excellent, Very Good, Good, Moderate, Poor and Very Poor). Ratings points of scales are: Excellent - 10, Very Good - 8, Good - 6, Moderate - 4, Poor - 2 and Very Poor - 1. Equivalences of the points in percentage are - 10 point 100, 8point 80, 6 point 60, 4 point 40, 2 point 20 and 1 point 10. The students provide their feedback on different attributes of the feedback form. Score of all attributes are summed together and mean of the data are calculated. The resultant mean is converted into percentage. Visuals of the analysis are prepared with the help of Google Sheets software to make charts and graphs. The received outcomes of the feedback are discussed with the Principal for necessary action to be taken for improvement of the college. The feedback is also discussed in IQAC meeting for taking decisions for improvement. Similarly, parent feedback is analysed which have eleven attributes and four grade points (Strongly agree 10 (100), Agree 8 (80), Can't say 4 (40) and Disagree 0). Grievance committee of the college also receives complaints from the students. Suggestions received from parents and students are analyzed and suitable suggestions are forwarded to the Principal for implementation. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	1148	957	896
BSc	UG	352	195	195
BCom	UG	278	203	203

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	--------------------

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2016	3318	0	41	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	5	12	1	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Chas College Chas has adopted mentorship program for our students to achieve the objective of producing responsible and knowledgeable students. Our students come from different cultural and economic backgrounds. Most of the students are of poor economic background from remote villages. Some of the students are from urban population also. Therefore, they have varied aspirations and objectives of life. So, they need personal attention of the teacher for guidance and support to adjust in the new environment of the college. Hence, the college has developed student mentoring system. In the beginning of each session, after the admission process is over, each department is required to assign a teacher-mentor to each student of first year. The same teacher continues as mentor of student for all the three years of his/her graduation. The mentor is required to prepare list of mentee students and get acquainted with them. Mentors conduct meeting with mentees to discuss their problems. If required, mentor teacher contact parents to discuss problems. The mentor teacher tries best to find solutions of issues raised by the mentee. The students freely tell their problems either orally or in writing to their mentors, who in turn listen to them patiently and solve their issues as much as possible. Mentors maintain a record of their monthly meetings with their students. Students are free to approach their teachers anytime if any issue arises. Mentor – mentee system builds confidence and sense of security among students. This whole system leads to a better connection between students and teachers and helps build a friendly and cordial relation between them. Students get a sense of protection because they know that they have someone to help in any eventuality. Student mentoring system is developed to meet the following objectives: ? To increase the teacher-student contact hours to resolve issues of slow learning students. ? To resolve academic issues of the students. ? To decrease the student drop-out rates. ? To resolve issues related to language and socio-economic background. Every department organizes orientation sessions for new students of first semesters and explains the mentoring system of the college. Departments designate a teacher as mentor and allot a group of students under the designated teacher mentor. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department and the mentor teacher. Mentor teachers maintain interaction with students and parents through individual meetings, phone and social networking sites. Teachers try to identify the problems faced by students and also search out solution of the problem. Significant contributions of mentorship programme are - 1. Improvement in the teacher-student relationship. 2. Improvement in the academic achievements of the students. 3. Decrease in the dropout rate of the students specially girl students. 4. Increase in the number of girl students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3318	41	1 : 80

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

67	41	26	0	29
----	----	----	---	----

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. K. N. Jha	Assistant Professor	Organizing Secretary-Inter College Archery Tournament
2016	Dr. K. N. Jha	Assistant Professor	Jury Member - Children Science Congress
2016	Dr. K. N. Jha	Assistant Professor	IGNOU - Counselor
2016	Dr. K. N. Jha	Assistant Professor	Guest- Asha Lata Centre for Disabled
2017	Dr. K. N. Jha	Assistant Professor	Guest - Momentum India
2017	Dr. K. N. Jha	Assistant Professor	Guest - Nehru Yuva Kendra

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C-H	3	03/06/2017	14/07/2017
BSc	S-H	3	03/06/2017	14/07/2017
BA	A-H	3	03/06/2017	14/07/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being a constituent college of Vinoba Bhave University, Hazaribag, we strictly follow the syllabus and evaluation process of the university. Credit for internal evaluation is 20 of the total marks allotted to a paper of the subject. The internal evaluation is conducted through written examination arranged by the departments in consultation with the examination department of the college. The programme for internal examination is released by the examination department according to the academic Calendar of the college/university. Evaluation of the answer books is done by the teachers of the department. The internal assessment marks are sent to the examination department from where it is forwarded to the university examination department. As we are bound to follow the rules and regulations of the university, we are not free to initiate reforms at the college level. However, limited reforms in internal evaluation have been started by the college. For comprehensive continuous evaluation the college has adopted regular class tests, quizzes, group discussion, departmental seminar, etc. Oral tests are also organized by

the departments after successful delivery of every unit of the curriculum. Field visits and hands on experiments are also organized for evaluation. Thus, a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the university which is available on college and university websites. The college and the university arrange examinations according to the calendar. College informs students about the university and college notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students who are well informed about these internal examinations well in advance by the departments. Internal assessment dates are notified by the college as in the proposed academic calendar prepared at the beginning of each academic session. Academic calendar mentions details of proposed dates of curriculum delivery, examination and evaluation both internal and evaluation at the university level. Thus, the academic calendar is adhered to by the college as per university notices and instructions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.chascollege.org/images/ProgramOutcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
S-G	BSc	UG	1	0	0.0
C-G	BCom	UG	19	19	100.0
A-G	BA	UG	115	104	90.4
A-H	BA	UG	839	769	91.6
S-H	BSc	UG	160	106	66.25
C-H	BCom	UG	162	158	97.54

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.chascollege.org/images/sss16-17.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
zero	zero	01/01/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
zero	zero	zero	01/01/2017	zero
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
zero	zero	zero	zero	zero	01/01/2017
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	0
National	Hindi	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
GEOGRAPHY	1
COMMERCE	3
BENGALI	10
HINDI	1
BOTANY	3
PHYSICS	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	zero	2017	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	zero	2017	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	5	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Human Rights Day - Health Hygiene	NSS	12	28
NSS Programme	NSS	5	27
Workshop on cashless transaction	NSS	16	35
ISKON Programme	NSS	18	46
Vivekanand Jayanti Celebration	NSS	14	43
Voter's Day	NSS	2	55
International Women's Day Celebration	NSS	14	22
NSS programme in the university	NSS	2	48
Medical Camp with the help of NGO	NSS	17	34
Chinmoy Mission Programme	NSS	2	24
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Banking Facilities	NSS United Bank of India, Chas	Cashless Transaction	16	35
ISKON	NSS ISKON	Lecture	18	46
Voters Awareness	NSS District Administration	Voters Day	2	55
NSS meet	NSS Vinoba Bhave University, Hazaribag]	NSS Meeting	2	48
Medical Camp	NSS Nirogyan (NGO)	Health Check-up	17	34
Lecture	NSS Chinmoy Mission	Spiritual Lecture	2	24
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	zero	01/01/2017	01/01/2017	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
--------------	--------------------	--------------------	---

Total	24	1	1	0	1	5	13	0	3
-------	----	---	---	---	---	---	----	---	---

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	http://www.chascollege.org/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
140000	140000	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and Policies for maintaining Physical and Academic Support facility
Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College are done by the college management under supervision of University/State government. The college has designated a senior staff as Estate Officer who highlights needs for maintenance of infrastructures of the College. The college receives grant from the Higher Education Department of the state government the university. The proposal for allocation of fund for maintenance of infrastructure is raised by the College Development Committee/Building Committee in consultation with the estate officer of the college. On the basis of this proposal the college demands fund from the university and the state government. College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipments. The Building Committee and Purchase Committee of the College review the proposal, the quotations are invited and the work/supply order is given to the vendor with the lowest quote (as per General Financial Rules of the Government). The records of the goods/equipments/services are maintained in the stock register/maintenance register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the college management. The garden is maintained by the college staff and some casual workers. The library is maintained by the staff of library under supervision of library committee. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed to monitor the infrastructure, student activity and other activities in and around the college campus. Physical verification of the laboratory equipment is done to ensure the maintenance of laboratories. The Computer, Generator, Water Tanks, Motors, Fire extinguishers and Water harvesting systems are maintained by technicians on hire basis. Fitness center and Archery Training Area are maintained by the designated staff/coach. Play area has Cricket Pitch, Football ground and Volley ball court. Staff cabins, Visitor's area, Record rooms, Canteen, Girl's common room are maintained by the estate officer of the college. Boy's hostel is maintained by the Social Welfare Department of the State government. Laboratories are maintained by lab assistants and attendants under guidance of demonstrators and teachers. Maintenance of equipments is done by the technician

on hire basis. Maintenance of computers and ICT facility is done by technicians on the recommendation of ICT in-charge.

http://www.chascollege.org/images/Procedure_InfraMaintenance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Class	03/01/2017	71	UGC
Personal counselling	03/01/2017	279	UGC
Soft Skill in EXCEL	02/03/2017	32	TISS, BOMBAY
Soft skills in Softwares (Spoken Tutorial)	20/06/2016	16	IIT, BOMBAY
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Remedial Class	71	0	7	0
2017	Career Counseling	0	279	0	10
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
17	17	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TATA Consultancy	279	0	TATA Consultancy	151	10
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	134	BA	GEOGRAPHY, HISTORY, POLITICAL SCIENCE, HINDI, ENGLISH, SANSKRIT, SOCIOLOGY, ECONOMICS	VBURU	PG
2017	21	BCOM	BCOM	VBURU	PG
2017	43	BSC	PHYSICS, CHEMISTRY, MATHEMATICS, BOTANY, ZOOLOGY	VBURU	PG
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ARCHERY TOURNAMENT (M/W)	INTER COLLEGE	6
WEIGHT LIFTING AND POWER LIFTING (M/W)	INTER COLLEGE	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	0	0	0	NA

2017	NA	International	0	0	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Chas College Students Union comprises of President, Vice president, General Secretary, Joint Secretary, Treasurer and other members. Members of Students' Union are elected by the students of the college for tenure of one academic year. Students union actively assists college administration to maintain discipline in the college. The student union organizes welcome programme for Semester I students. In the programme the union introduces new students to the general environment of the college, departments, and staffs to make the fresh students feel easy in the college campus. It also organizes the Independence Day, Republic day celebrations and other national programmes. College students are nominated as representatives in some college committees by the management of the college. Representatives of student union are members of NSS and sports committee. It is proposed to nominate member from student union in the committee of IQAC. Students member of the college committee give significant contribution by way of suggestions in the meeting. Students Union is actively involved in the college admissions for the new academic session. Some problems of the students are solved by the members of the Students union with the help of teachers and administrative staffs. Student union assists to the programmes like, seminar, symposia, sports events, cultural programmes organized by the college to make the programme success.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

44

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Chas College has decentralized governance system and a well developed mechanism to achieve operational autonomy to various functionaries of the college. The various levels of decentralization of administration and promotion of participative management is mentioned below- We are a constituent College hence, Principal and the University nominates Faculty members in various committees for the proper function of the college. The duration of Committees is for a fixed tenure and therefore, the composition of different committees is changed to ensure a uniform exposure to Faculty members in academic and administrative works of the college. Some Committees of the college are - Admission committee, Examination committee, Finance committee, Building

committee, Advisory committee, Library committee, Research committee, RUSA, IQAC, Grievance Redressal Cell, Counseling and Career Guidance and Placement Unit etc. Non-teaching staff are members in Finance committee, Building committee, Advisory committee, etc. to ensure their participation in the management of the college. The college promotes the culture of participative management at the strategic, functional and operational levels. Faculty members, Students and office staff together make efforts for the execution of different academic, administrative, extension related and extracurricular activities. Departments of the college are headed by senior faculty member who constitutes different committees for proper function of the department. These departmental committees are represented by Faculty members and staffs of the department.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has adopted Chancellor Portal for online admission maintained by the university and the state government. Merit list preparation, selection and admission of students are fully computerized. Students apply for admission after declaration of results of 102 examinations by different boards and the first merit list is prepared and displayed online. Selected students are intimated by SMS also. All these processes have promoted transparency in the admission system. Students are admitted on the merit basis as per the reservation norms of the government.
Research and Development	The college encourages research activities among students and faculty members. A multidisciplinary journal "International Journal for Exchange of Knowledge" is also published by the Department of Botany of the college. Most of our faculty members have successfully supervised research work for the award of Ph.D/M.Phil degree. Faculty members take major and minor research projects funded by different agencies. We regularly organize conference, seminars, etc. Journals are subscribed to promote research activities. Innovative ideas of students are promoted.
Examination and Evaluation	End Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class tests/surprise tests, student seminars, interactive sessions,

	practical examinations, debates etc are conducted by departments to evaluate the students. Sometimes evaluations are also done on the basis of participation to the field visits and group activities.
Teaching and Learning	The College continuously improves its infrastructure and incorporates new technology, tools and teaching-aids, to improve the teaching and learning processes. Computers are made available to all the departments. The college has emphasized on use of ICT and smart classes by the teachers for better understanding of subject by the students. Some departments have adopted Group Learning System, quizzes, seminar etc to ensure participation of every student in the learning activity. Field tours are organized by Botany, Zoology and Geography departments. Laboratory renovation and up-gradation are done and equipments are purchased for improvement of learning resources.
Curriculum Development	Curriculum designing and development is decided by the Vinoba Bhave University, Hazaribag. The college follows and implements the curriculum developed by the university. Principal and most of the faculty members are members of curriculum development committee/academic council of the university. University Departmental Committees for Curricular Planning and Syllabi designing are involved in framing curriculum of the respective department. Restructuring of curriculum is done time to time on the suggestions of the faculty members. Syllabi are regularly updated by the university as per need keeping in view recent changes in knowledge and employability. Recently we have adopted CBCS curriculum of education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Student data based, Management, University Activities.
Student Admission and Support	Online admission, merit preparation and registration
Finance and Accounts	Salary, Arrear, Budget.
Examination	Form fill-up, Result publication.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NA	ZERO	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Workshop on Innovative Teaching Method	Implementation of reservation policy of government	05/01/2017	05/01/2017	14	0
2017	Seminar Quality of higher education in Jharkhand		28/02/2017	28/02/2017	13	0
2017	Workshop on Where we lack in maintaining quality of education		28/03/2017	28/03/2017	12	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	18/05/2017	05/06/2017	19
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Welfare Fund, Group Insurance, Provident Fund	Employees Welfare Fund, Group Insurance, Provident Fund	Poor Student Freeship, Fee Concession for poor boys, Free Education for Girls

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit - College has constituted a finance committee to keep proper records of accounts. The committee is headed by the Principal. Other members of the committee are Prof.-in-charge, Bursar income, Bursar expenditure, and accountant. Accounts are audited at the end of the financial year. External Financial Audit - External Financial Audit is done by the auditors of the University. University auditors work under the guidance of the Finance officer, the Finance Advisor and the Registrar of the University. External Financial audit is also conducted by Accountant General (AG) of Jharkhand State.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Internal Audit Committe
Administrative	Yes	University	Yes	Internal Audit Committe

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a. Timely feedback to IQAC. b. Helps in maintaining discipline in the college. c. Supports in extension activity of college.

6.5.3 – Development programmes for support staff (at least three)

a. Implementation of reservation policy of Government. (Workshop) b. Training for online admission. c. Training for changes in pattern of Examination.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a. Online Admission System. b. Classroom Construction. c. Certioficate course in EXCEL in collaboration with TISS, BOMBAY.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Academic Audit	29/08/2017	30/06/2016	31/07/2017	18
2017	Administrative Audit	29/08/2017	30/06/2016	31/07/2017	12
2017	Student feedback	28/07/2017	30/06/2016	31/07/2017	60
2017	Parent feedback	28/07/2017	30/06/2016	31/07/2017	52
2017	Introduction of Diploma course in EXCEL	28/07/2017	30/06/2016	31/07/2017	32
2016	Seminar on Women empowerment in India	16/11/2016	16/11/2016	16/11/2016	12
2016	Seminar on Achievements of Women in India	15/12/2016	15/12/2016	15/12/2016	15
2017	Workshop on Innovative teaching method	05/01/2017	05/01/2017	05/01/2017	14
2017	Workshop on Implementation of reservation policy of the Govt.	06/01/2017	06/01/2017	06/01/2017	11
2017	Seminar on Quality of Higher Education in Jharkhand	28/02/2017	28/02/2017	28/02/2017	13

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
--------------	-------------	-----------	------------------------

programme			Female	Male
Seminar - Womens empowerment in India	16/11/2016	16/11/2016	17	12
Seminar - Achievements of Women in India	15/12/2016	15/12/2016	15	13

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
a. Rooftop Rain Water Harvesting system is developed in the college campus. b. Tree plantation initiative. c. LED bulbs are used.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	14
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	10/01/2017	01	ISKON	ISKON	64
2017	1	1	08/05/2017	01	Chinmoy mission discourse	Spiritual Issues	26
2017	1	1	21/06/2017	01	World Yoga Day	Health Issues	35

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/01/2017	ZERO

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Human Rights Day - Health Hygiene	10/12/2016	10/12/2016	12
ISKON	10/01/2017	10/01/2017	18
International Womens Day	08/03/2017	08/03/2017	14

Chinmoy Mission	08/05/2017	08/05/2017	2
World Environment Day	05/06/2017	05/06/2017	16
World Yoga Divas	21/06/2017	21/06/2017	23
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a. Rooftop Rain Water Harvesting system is developed in the college campus. b. Tree plantation was done. c. Plastic free campus. d. Tobacco free campus. e. Use of LED bulbs.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice: Green Campus Initiatives 2. The Context that required the initiation of the Practice: The College is located in rural area developing fast towards urban status of Chas/Bokaro city. Many residential and commercial establishments are coming up in this area. The college is established in 15 acres campus which had almost rare or no vegetation earlier. Bokaro is an industrial city having many industries. The industries and vehicular traffic are the major sources of pollution of this area. Based on these drawbacks together with our responsibility to save the environment, the college management decided to increase the vegetation cover of the campus for which we started tree plantation in the campus. Tree plantation is done during the rainy season. 3. The Objectives of the Practice: Environmental degradation due to pollution and other human activities are the major causes of global concern. Major objectives of this activity are to save the environment, save earth, and to save life including the life of human beings. Other objectives are to enjoy the aesthetic beauty of the vegetation and to teach students the value of trees for environment protection and conservation. Some other objectives are to highlight ecological and economical values of trees. 4. The Practice: Institutions of higher education are duty bound to provide holistic education and to produce responsible citizens who honour the social, national and global values. First step of the green campus initiative was started with the tree plantation. Different species of trees were planted during the year 2016-17. Most of the planted trees were fruit yielding, timber yielding and medicine yielding. Forest department of Bokaro helped in this endeavor. The college has developed rainwater harvesting system also to recharge ground water. Digitalization of documents has been started to save papers which is a step towards saving trees. Printing on both sides of paper is ensured in most of the cases. We have also planned to establish 10 KVA roof top solar power system. 5. Obstacles faced if any and strategy adopted to overcome them: Major obstacle was to save the trees from cattle of nearby villages. Other obstacle was to save trees from the villagers who cut trees for fuel. Sometimes drain pipes of roof-top rain water harvesting system chokes which created problems. Importance of trees for pollution control and environment protection was highlighted among the villagers by NSS volunteers of the college. Villagers were also made aware of alternative sources of fuel for cooking. These practices helped in saving the trees from cattle and cutting by the villagers. 6. Impact of the Practice: It is a convincing fact that Green campus initiative of the college will take time to show its results. But the plants are now growing fast and are saved from the cattle. Villagers are now educated to know the importance of trees in containing pollution and enriching the environment by producing oxygen. People are now aware of the fact that water is not abundant and we should conserve water for future use. Some other impacts of this initiative are -

- Villagers and students are now aware that tree plantation is necessary for conservation of nature and pollution control •

Students have learnt to appreciate the aesthetic beauty of the nature and natural resources. • Students knew the importance of protection and propagation of trees and water conservation

7. Resources Required: This activity did not require much resources as saplings were provided by the forest department of the government free of cost. Tree guards were also supplied by the forest department. The college utilized its human resources for watering and protection of trees. Rain water harvesting system did not cost more as old pipes and concrete structures were used which were to be disposed by the college.

8. About the Institution: Name of the Institution: Chas College Chas, Bokaro Address: P.O - Kura, Diwanganj, Chas, Bokaro, Jharkhand - 827013 Year of Accreditation: 2016, Grade awarded by NAAC: B Contact Person for further details: Dr. P. C. Thakur, Coordinator IQAC E.mail: drpcthakur@gmail.com Website: www.chascollege.org

Best Practices 2

1. Title of the Practice: Potential of Traditional Rural Sports of Jharkhand - The Archery

2. The Context that required the initiation of the Practice: Bow and arrow is a traditional rural sport of Jharkhand. It is in the culture of tribal social life. They usually use it for hunting and self protection. Young children from very early life start playing with bow and arrow. Therefore, they are very competent in playing the game. The same bow and arrow is changed to the new terminology of Archery and included in the international games. Keeping in view the competence of tribal students in bow and arrow (Archery), the college decided to hone up their skill for which we emphasized on archery training in the college.

3. The Objectives of the Practice: Major objective of the practice was to provide training to students in Archery for which they were competent from early childhood. Other objective was to produce player of national and international level.

4. The Practice: Archery training was started in the college in which both boys and girls of tribal and non-tribal community started taking training for archery. Initially the students took training on the improved version of the traditional Bow and arrow but later modern bow and arrows were arranged. Bokaro Steel Plant and some philanthropists helped in developing the infrastructures of archery. As archery was in the blood of tribal students they learnt very fast and started taking part in the college level, district level and state level competitions and won prizes and medals. This encouraged them to take part in University level competitions where they also won medals for college. Our students played in inter university competitions and brought honour to the college by winning medals.

5. Obstacles faced if any and strategy adopted to overcome them: We are in the rural area due to which we have little exposure to the corporate world and business houses from where funds can be arranged for development of infrastructure of archery. Initially we faced lot of problems in arranging infrastructure but later some university helped us in arrangement of infrastructure. Still we lack some basic infrastructure.

6. Impact of the Practice: Our students have brought laurels to the college by winning university level, inter-university and state level competitions. Some other impacts of the practice are - • The activity has boosted the morals of the students. • Students have learnt the art of group practice. • Students have learnt the importance of Tribal culture for nation building.

7. Resources Required: It required good amount of financial resources for which only a part was arranged by the college and rest of the amount/equipments were arranged with the help of university.

8. About the Institution: Name of the Institution: Chas College Chas, Bokaro Address: P.O - Kura, Diwanganj, Chas, Bokaro, Jharkhand - 827013 Year of Accreditation: 2016, Grade awarded by NAAC: B Contact Person for further details: Dr. P. C. Thakur, Coordinator IQAC E.mail: drpcthakur@gmail.com Website: www.chascollege.org

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.chascollege.org/images/Best-Practices2016-17.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the College is to provide inclusive and holistic education to the deprived section of the society and especially to the girl students to develop scientific and professional temper and to inculcate Human and National values. To achieve the endeavor our objectives are to provide student centric higher education to make them self dependent, responsible citizen and to produce educated, multifaceted and self reliant youth for Nation building. Gender discrimination has been a major obstacle in granting equal opportunity to women in Higher Education. It has been identified as a crucial area and deserves attention to provide equality of education to every section of the society. Today, women's education has become an issue of debate to find ways and means to provide equal opportunity in education to girls and women. As population of women in India is almost 50, besides providing quality education to women now we should shift focus of attention from women's intellectual development to women's autonomy in decision-making, freedom of expression and control over resources. Empowerment is the manifestation of redistribution of power that challenges patriarchal ideology. The time has arrived to realize the importance of women empowerment through education in a rapidly developing country like India. This objective can be achieved only through Higher Education of women to develop creative and critical thinking and to acquire decision making and leadership qualities. Keeping in view the objective of women education Chas College strives to provide quality education to women and girls of the society. From very beginning the college encouraged girl students to take admission in the college for which we facilitate free education to girls with the support of the Government. Welfare Department of the government provides monetary help directly to the account of the girl students by way of scholarship and stipend. The campus is totally safe for girls that have developed confidence in the parents and therefore, large number of girl students comes to our college for higher education. Result of this approach is that population of girl students of the college is increased to almost 50 of the total students. Chas College, apart from its inclusive education, also makes girls feel important contributors to the society, nation and the world. Our campus maintains gender equality to promote self confidence and self respect among the girl students. This endeavour of the college is to make our students understand and promote pluralistic, multicultural aspects of our country.

Provide the weblink of the institution

<http://www.chascollege.org/images/distinct-2016-17.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of Actions for Next Academic Year - a. Administrative training programme for non-teaching staffs. b. To encourage organization of workshop and seminar by the departments. c. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension activities and Institutional Social Responsibility. d. To organize environment friendly activities. e. Promoting activities such as Yoga and Meditation. f. Modernization of library and laboratory. g. Collaboration with local colleges for student exchange. h. Improvement of play ground. i. Appointment of teachers. j. Installation of CCTV camera in class rooms. k. Repair and maintenance of college building. l. To start job oriented Certificate/Diploma courses. m. To increase activities under IPR. n. To develop feedback system.